



# 2025 Guest Reservation Form

## Winema Christian Camp

5195 Winema Road  
Cloverdale, Oregon 97112  
(503) 392-3362 | E-mail: [winema@winema.org](mailto:winema@winema.org)  
[www.winema.org](http://www.winema.org)

### Group Information

Group Name:	
Type of Event:	
Sponsor Org:	
Address:	
Contact Name:	
Primary Phone:	
Contact Email:	

### Event Information

Arrival Date:	
Arrival Time:	
Departure Date:	
Departure Time:	
Total Guest Count:	

### Meal Schedule

Date	Breakfast Time	Lunch Time	Dinner Time

### Retreat Prices

#### Price Per Guest

Overnight Guests: \$42 per night

Day-Only Guests: \$15 per day

*Children under 6 stay & eat free  
with paying adult*

#### Food Service

\$12 per meal . . . 30-guest minimum

#### Waterfront Fee

Includes boats, kayaks, canoes;  
(inflatables during season)

*Lifeguard must always be present*

Camp Lifeguard: **\$200/ hour**

Provide your own lifeguard: **\$130/ hour**

### Accommodation Capacities

	Lodging	Deposit	Guest Min	Guest Max
	Morse	\$325	12	26
	Myrtleward	\$650	27	75
	South End	\$850	65	111
	All Buildings	\$1700	115	210

**Rental Contract will be sent once  
this form and deposit are received**

### Hold Harmless Agreement

I am the leader of this group. I have read the information and rules and agree to abide by them. I will notify the people in my group of the rules and agree to enforce them. I further understand that **the Deposit is not the entire fee and is not refundable or transferable to another date.** If my group does not meet the minimum number of people required, I will pay the minimum fee. We voluntarily waive any claim against Wi-Ne-Ma Christian Camp, Inc., Camp personnel, or other person(s) against all liability, claims, damages, attorney fees and expenses arising out of or in connection with the

activities of Wi-Ne-Ma Christian Camp, Inc. We understand that there is an element of risk involved while participating in various activities at Wi-Ne-Ma Christian Camp, Inc. We assume full responsibility for our participating guests for any accident, personal injury or property damage by or to a guest that may occur while staying at Wi-Ne-Ma Christian Camp, Inc. We hereby release and hold harmless Wi-Ne-Ma Christian Camp, Inc. and its agents from any and all claims, liabilities, suits, actions, damages or losses.

## GUEST GROUP RENTALS AT WI-NE-MA CHRISTIAN CAMP

**\*\* We reserve the right to negotiate a different price should you request amenities beyond our stated minimums**

**\*\* All lodging minimums will be employed, even if your group has fewer than that number. If an arrangement is made to use other buildings, there will be an additional cost for those buildings**

MORSE LODGE: Our small, cozy lodge for 12 to 26 people. Sleeping, cooking, dining, and meeting rooms are all in this building. *This is the only lodge where you may do your own cooking.* **The person overseeing your food service must have a current Oregon Food Handler Permit.** Morse kitchen may be rented for an additional \$175/day charge.

MYRTLEWARD LODGE: Lodging for 27 to 75 people. Patience Hall is the meeting room for this lodge.

SOUTH END: Sleeping and meeting facilities for 65 to 111 people. The meeting room for this option is Lakeside Lodge.

ALL BUILDINGS: Includes all lodging in Camp, sleeping 115 to 208 people.

FOOD SERVICE: We welcome groups of 30 or more to purchase food service from the Camp for **\$12 per person per meal**. The Camp will take care of all meal prep, service and cleanup for your retreat. The menu is set by our Food Service Director according to the age of the group. We can accommodate some menu variations and certain special needs (e.g., gluten and lactose-free). We need at least **two weeks notice to meet your group's special needs and a final count the week prior to your event.** *We reserve the right to negotiate a different price should you ask for food service different from our normal practice.* Meal times and number of meals served can be adjusted according to your schedule. The Kitchen area is to be used by permission only. It is off limits to those who are not employees of the Camp.

In the event that we grant your group the use of our kitchen, the cost is **\$400** per day. The restroom, washer and dryer therein are for food service use only. Contact us regarding any cooking utensils you would like to use beyond the appliances we provide.

HEALTH SERVICES: You will need to provide an adult health service person available on the premises while you are here. To qualify, this person **must hold a current certificate for the completion of the American Red Cross community first aid and safety course or equivalent and a current certificate for the completion of a course for adult, child and infant cardiopulmonary resuscitation.** We also encourage you to bring an emergency First Aid Kit and weather radio capable of receiving NOAA public alerts. For more information contact the Camp Office.

RESERVATIONS: You will place your reservation & be given a contract to complete when you return this form and the Deposit. Our system is first-come-first-served, so submit your request as soon as possible. **All group reservations will be charged a 2-night minimum.**

CANCELLATION: **DEPOSITS ARE NON-REFUNDABLE.** Contact the Camp Office if you need to cancel your event.

ITEMS TO PROVIDE ONE MONTH PRIOR TO YOUR ARRIVAL [E-mail all documents to [winema@winema.org](mailto:winema@winema.org)]:

- Certificate of Insurance** naming Wi-Ne-Ma Christian Camp as an additional insurer for your event. Please send the information by email to: [winema@winema.org](mailto:winema@winema.org)
- Copy of Certification for your Health Service Person or First Aid Provider**
- Copy of Current Food Handlers Certification.** Required only if you are doing your own food service (Morse Lodge or Dining Hall rentals). Certification class available at: [www.orfoodhandlers.com](http://www.orfoodhandlers.com)

OTHER POLICIES: Please review the Guest Group Guidelines provided by guest services for an outline of rental policies.

**Final Payment is due upon arrival**

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_